BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF WORK SESSION DISTRICT PROFESSIONAL CENTER

3015 WEST 163RD STREET MARKHAM, ILLINOIS

August 5, 2013

# Call to Order and Pledge of Allegiance

President Mrs. Barbara Nettles called the meeting to order at 7:30 p.m. the Pledge of Allegiance and Roll Call were completed in the earlier session.

1. **Roll Call**

The following members were present Juanita R. Jordan, Dr. Gregory Jackson, Anthony A. Cole, Sharron Davis, Dionne Freeman-Cooper, Elaine Walker and Barbara Nettles. Absent: None

Also, present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendentof Curriculum, Instruction & Technology, Mrs. Julia Veazey, Director of Business Affairs & Human Resources, Dr. Alicia Evans, and Director of Student Services, Mrs. Carrie Ablin.

1. **Construction Update**

Bob Hickman informed the board that there is one additional problem chiller number 1. He stated that it is not working at 100%, but they are working on it. He stated that there have been no power outages since the July 9th meeting with Com Ed. Nicholas and Associates are waiting on the valves to come in and they will be installed. Mrs. Jordan also inquired about the controllers and who has the key to control them. Bob stated that the custodians and he are the only ones with keys. He stated that they switch off during a momentary brown out; he stated that this is a safety feature. Mr. Hickman stated that he has scheduled a boiler inspection

Mr. Cole inquired about a school sign Dr. Patterson stated that we will not receive the sign until we have made our final payment to Nicholas and Associates.

1. **Resolution**

Mrs. Nettles stated that our resolution became a bill in Springfield. She stated that all election business will now be handled by the county. The bill has resolved the issue of the resolution.

Mrs. Jordan stated that 19 resolutions were considered, 15 passed and 2 were withdrawn including our resolution which is now a law. She stated that the accepted resolutions will be placed in the policy book.

Elaine Walker arrived at 7:30

1. **Cellular Phones for Board Members**

Mrs. Nettles asked the board members their take on Board Members having cell phones. Mrs. Freeman-Cooper stated that she has a severe conflict of interest in doing board business on her company phone. The Board further discussed the issue of having a district cell phone. The board agreed that they would put the approval on the agenda for the next meeting. They further agreed that cell phones would be made available to those members who wanted them.

1. **Board Self-Evaluation**

Mrs. Nettles informed the board that they needed to complete a self-evaluation. She stated that she would contact Jeff Cohn to see what dates are available for him to come in to do the self-evaluation. The board agreed that August may be too early they would like to have it scheduled later than August.

1. **Superintendent Evaluation Goals**

Mrs. Nettles informed the board that they would need to set up a schedule to complete the superintendent evaluation goals. The Board discussed a possible time possibly 5:00 p.m. Dr. Jackson stated that 5:30 would be better. Mrs. Nettles and the board agreed that they would meet at 5:30 on September 3, 2013. Mrs. Nettles stated that she would e-mail everyone the 2011 goals. She also stated that the new goals should be in line with the strategic plan and where the district is currently.

1. **Summer School Presentation**

Mrs. Veazey informed the board that she would like to present the Summer School Presentation at the August 19, 2013 Board Meeting to allow time to add the culminating activity for the Summer Scholars Program.

1. **2013-2014 Administrative Stipends**

Mrs. Veazey stated that she will present the administrative stipend for approval. The stipend will be paid to administrators for supervision of the afterschool program. She stated that they will be paid for the additional hour that they will be in attendance after their normal work day.

1. **Employee Assistance/Work Life Program ( Discussion)**

Dr. Evans informed the board about the employee assistance program is a program that offers various counseling services to employees and their family members for alcohol and drug abuse, domestic abuse etc. She stated that this service will be provided at no additional cost to the employee or the district.

Dr. Jackson stated that he felt that this service would be a great benefit to the district.

1. **Intervention in Property Tax Appeal (Castrogiavanni) (Insert)**

Dr. Evans informed the Board that the amount of the potential loss to the district is 18,287.00 if the company wins the appeal. Dr. Evans informed the board that she wants to give the attorneys permission to complete the appeal the process.

1. **Tentative Budget for 2013-2014**

Dr. Evans stated that she is still working on the budget. She stated that she will have a draft ready by the 19th of August. Mrs. Nettles inquired about the general state aid; Dr. Evans stated that the amount will remain about the same as last year.

The board had a brief discussion regarding the impact on transportation cost, since our transportation budget will be reduced.

1. **Contracts**

Mrs. Veazey informed the board that she would like to present two contracts. She stated the she would like to use Sharon Rak for math coaching services for kindergarten-5th grade students and Dr. Predonna Roberts to do special services resources workshops to regular education teachers as it related to including special education students in the regular education setting.

Mrs. Jordan inquired about co-teaching; Dr. Patterson informed her that the district will not implement co-teaching until next year. Dr. Jackson inquired about our standing with the state; Mrs. Ablin indicated that we would be fine as long as we continue to include special education students in the regular education classroom.

Mrs. Ablin presented to the Board that she has one student that will be attending AAA. She would like to renew the contract and send this student back to AAA.

1. **Approval of Board Policies: 4:15, 4:140, 4:170, 5:50, 5:260, 5:330, 6;170,6:190, 6:220, 6:240, 7:190, 7:305. 8:208**
2. **Approval to Post Policies: 2:220, 4:110, 5:30, 6:65 and 6:210**
3. **New Business**

Dr. Patterson stated that the district has an incentive program with blue cross blue shield. Blue Cross Blue Shield stated that if the District gets over 50% participation they will give the district money ($125,000) as an incentive.

Dr. Patterson stated that they outlined the incentives that would be given to the staff members that participate in the wellness. She stated that the building with the highest percentage with receive a lunch and an additional planning period , an extra half hour for lunch for support staff and a $15.00 gift card.

Dr. Patterson also outlined the incentive plan for those employees that have perfect attendance. They will be entered into a drawing with the possibility of winning a two round trip tickets on Southwest Airlines, a Mini iPad or a cash prize of $250.

Dr. Patterson informed the Board that the PTO is planning a steppers set for the adults. All money will be split between all 7 schools. Dr. Patterson stated that she will go in the dunk tank to raise money for the PTO’s at the district back to school fair.

Dr. Patterson also presented the substitute hand book, the writing handbook and the student discipline handbook.

1. **Executive Session**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to go into executive session. On roll call members voting aye: Dr. Gregory Jackson, Dionne Freeman-Cooper, Anthony A, Cole, Elaine Walker, Sharron Davis, Juanita R. Jordan and Barbara Nettles.

**Motion Carried 8:25**

Juanita R. Jordan moved and it was seconded by Elaine Walker to return to open session. On roll call all members present voted aye. Nays: None. Absent: None.

**Motion Carried 8:42**

1. **Adjournment**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: None.

**Motion Carried 8:42 p.m.**

Submitted by:

Barbara Nettles, President

Margarita McCarty, Secretary